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II Semester B.B.A. (NEP) Degree Examination, October - 2022 BUSINESS ADMINISTRATION Human Resource Management

Time: 21/2 Hours

Maximum Marks: 60

Instructions to Candidates:

Answers should be written in English only.

Section - A

Answer any five of the following questions. Each question carries two marks. (5×2=10)

- 1. a. What do you mean by HRM.
 - b. Give the meaning of stress interview.
 - c. Define Job description.
 - d. Mention any four reasons for training.
 - e. What is right sizing.
 - f. What do you mean by Halo error.
 - g. Define Job analysis.

Section - B

Answer any four of the following questions. Each question carries five marks. (4×5=20)

- 2. Write the importance of human resource planning.
- 3. Explain the various internal sources of recruitment.
- 4. Explain in detail different types of employee engagement.
- 5. Discuss the various types of promotions.
- 6. Write a short note on:
 - a. Compensation.
 - b. Induction.

(2)

DCBB203

Section - C

Answer any two of the following questions. Each question carries Twelve marks.

 $(2 \times 12 = 24)$

- 7. Briefly explain the needs and methods of performance appraisal.
- 8. Briefly explain the steps in selection process.
- 9. Briefly explain the methods of training.

Section - D

Answer any one of the following question, carries six marks.

 $(1 \times 6 = 6)$

- 10. Draft a job profile for a HR manager.
- 11. Brief about any MNC company. Present your observation on training and development activities.